



Town of Walpole Police Department

Police Officer Entrance Examination Registration Information

Exam date:

**Saturday, October 3, 2015
9:00 AM**

Exam Location:

**Bird Middle School
625 Washington Street
East Walpole, MA 02032**

Check-in Time:

08:00 AM

Town of Walpole Police Department

Police Entrance Examination

EXAMINATION DETAILS

Examination Date: Saturday, October 3, 2015 at 9:00 AM. Check in starts at 8:00 AM

Examination Location: Bird Middle School
625 Washington Street
East Walpole, MA 02032

Registration Deadline: Monday, September 28, 2015 9:00 AM



REGISTRATION GUIDELINES

The Town of Walpole expects to hire new police officers during the next two years. The results of this examination will be valid for approximately two years.

1. To register, log onto <http://publicsafetyllc.com>, click on the “Examinations” button at the top and then choose the town you are registering for.
2. The cost of the examination is eighty dollars. (\$80.00 dollars).

Two options:

- a. Examination Only
 - b. Examination and a Study Guide
3. Payment must be received in full at the time of registration. (Credit card payment only)
No refund for cancellation after 4:00 PM on Friday, September 25, 2015. Cancellation before 4:00 PM on Friday, September 25, 2015 will receive a 50% refund.
 4. By registering for this examination, you acknowledge that you are eligible for and agree to all terms and conditions of the registration and examination.
 5. Special Accommodations: If you require special accommodations for this examination, you must contact the Examination Administrator in advance.

ADMISSION TO EXAMINATION

Two days prior to the examination, you will be emailed an "Admission Notice" for this examination. You are required to print and bring this letter with you to the examination registration.

Material that you MUST bring with you on the day of the examination:

1. “Admission Notice”
2. Applicant questionnaire
3. Legal photo ID
4. A pen and/or #2 pencil (no mechanical pencils or gel pens)

Public Safety Consultants, LLC
P.O. Box 4074 Turnpike Station
Shrewsbury, MA 01545
Contact: information@publicsafetyllc.com



EXAMINATION CHECK-IN PROCEDURE:

- Candidates should arrive by 8:30 AM. You will then be assigned to a testing room
- The examination will begin exactly at 9:00 AM and last approximately two hours.
- Examination monitors will verify the following:
 - Applicants name, address, and email address for test score notification
 - Valid government picture identification must be shown at check in
- No food or drinks are allowed in the examination room.
- Absolutely NO electronic device is allowed in the examination room. You must leave all electronics - including cell phones - at home or in your automobile.

TEST FORMAT

This examination is made up of four separately timed test sections. The first three sections, Mathematics, Reading Comprehension and Grammar utilize the Multiple-Choice and True/False formats. The fourth section, Incident Report Writing, requires you to write your answers in complete sentences in the spaces provided in the test booklet.

Though most of the questions in this test battery relate to police duty, no prior knowledge of law or law enforcement will be needed to answer the questions.

The Examination Monitor will read specific instructions prior to the beginning of each examination section.

TEST SCORES

Test results will be sent to each candidate and the Town of Walpole within 14 days of the examination via email. Applicants must obtain an overall minimum passing score of 75 %.

All candidates receiving a total score above 75% will receive an email containing information from the Town of Walpole on how to proceed with the application process.

QUALIFICATIONS

- High School Diploma or G.E.D.
- Possess at least an Associate's Degree from an accredited college/university, or possess a high school diploma/G.E.D. equivalent and have achieved veteran's status with the United States Armed Forces as defined by Massachusetts General Law
- Ability to obtain a valid Massachusetts Class A License to Carry Firearms
- At least 21 years old on date of examination
- Must pass entrance examination
- Must pass oral interviews
- Must pass a thorough background investigation prior to employment.

*No person, who has been convicted of a felony or any offense punishable under M.G.L. Chapter 94C (drug law violations); or has been convicted of a misdemeanor and has been confined to any jail or house of correction as punishment for said crime, M.G.L. Chapter 22 C section 14, will be considered for employment.

- Must pass physical fitness test
- Must pass medical examination
- Must pass psychological examination
- Must be a United States citizen upon appointment to the Police Academy
- Must have a valid Massachusetts driver's license on date of appointment.
- In accordance with M.G.L. Chapter 22 C section 10, no officer or student officer appointed or hired after January 1, 1988 shall smoke any tobacco product.

EQUAL OPPORTUNITY EMPLOYER – AFFIRMATIVE ACTION

MGL 149 Sec 19 B “It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.”



EXAMINATION HINTS

- Arrive early as you must check in and provide positive identification prior to being admitted to the examination. You may be assigned to a specific seat and test number.
- The test administrator will provide you with complete and detailed instructions for taking each section. Do not read ahead because you may miss something very important.
- Just before the signal to begin each section is given, make a mental note of what time it will be when the time limit for the section is up. This will allow you to pace yourself while working through the test.
- Attempt to answer every question in the test. There is no penalty for guessing since your score is based on the total number of correct answers. This means you should respond to every question, even when you are not certain of the correct answer.
- Avoid junk food and concentrate on a well balanced diet for several days before the test.
- Avoid stimulants such as coffee, especially on the day of the test.
- Get a good night's sleep before the test.
- Do not drink a lot of liquids or eat a big meal before the test.
- Only the answer sheet will be scored, all answers **MUST be on the answer sheet**. Marks in the test booklet will not be counted.
- If you change an answer, put an **X** through the wrong answer. You are marking multiple copies and an erased mark will be scored as **“incorrect”**.

Good Luck!