



# WALPOLE POLICE DEPARTMENT



## [CITIZEN COMMENDATION FORM]

### Commendation Report

Date: \_\_\_\_\_ Time: \_\_\_\_\_

### Citizen Information

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

### Witness Information

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

### Employee Information

Name: \_\_\_\_\_ Rank: \_\_\_\_\_ Badge: \_\_\_\_\_

Description: \_\_\_\_\_

### Incident Information

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Incident #: \_\_\_\_\_

Location: \_\_\_\_\_

#### Details (please print clearly):

I hereby certify that to the best of my knowledge, and under penalty of perjury, the statements made herein are true.

\_\_\_\_\_  
(Signature of Citizen)

\_\_\_\_\_  
(Date and Time)

**\*\* Walpole Police Department – Internal Use Only \*\***

\_\_\_\_\_  
(Printed Name of OIC Receiving Report)

\_\_\_\_\_  
(Signature of OIC Receiving Report)

\_\_\_\_\_  
(Date & Time)

**Action Taken**

Copy Given To  
Employee

Investigated  
Submitted to Personnel File

Investigated  
Submitted for Commendation

Other (specify below):

**Supervisor's Synopsis**